

LIBERTY LAKE SEWER AND WATER DISTRICT  
BOARD OF COMMISSIONERS MEETING  
WEDNESDAY JANUARY 16, 2008

7:00 P.M.

Liberty Lake Sewer and Water District  
22510 E. Mission Ave.  
Liberty Lake, WA 99019

MINUTES

Commissioner Frank L. Boyle opened the regular meeting of the Board of Commissioners, Liberty Lake Sewer and Water District at 7:00 p.m., Wednesday, January 16, 2008. Present was Commissioner Steve Skipworth. Also present were Manager Lee Mellish, Attorney Stan Schultz and Engineer Dennis Fuller. In the audience were Beth Cocchiarella, Evan Jensen, BiJay Adams and Richard Student.

It was moved, seconded and unanimously approved the Minutes of the December 19, 2007 Board of Commissioner meeting.

It was moved, seconded and unanimously approved vouchers #14032-14100 in the amount of \$81,393.01 and the payroll for December in the amount of \$55,725.00.

Managers Report- Manager Lee Mellish reported on the following: Spokane River Dischargers to meet this Thursday regarding the pending NPDES permits and TMDL for the Spokane River; District representative to meet with DOE next week to discuss the NPDES permit; Phosphorus reduced fertilizer bill; Lakes funding bill; First Liberty Apartments to start construction; Medical Insurance changed for 2008; and Pilot study to be discussed by Engineer Fuller.

Engineers Report: Engineer Dennis Fuller presented a written report on the following; Water Comp Plan consistency comments being received; Meeting scheduled with DOE on NPDES permit; Stormwater review of McHenry residence on Liberty Drive; Gorman stormwater review on Neyland; Al-Dhahi stormwater review on Milkapsi and Matta stormwater review at Pine Terrace. Engineer Fuller reviewed the contract between Airway Heights and Liberty Lake Sewer and Water District regarding jointly hiring a contractor to perform a pilot project. The contractor of choice was PALL in the amount of \$20,000.00

It was moved, seconded and unanimously approved to authorize the Manager to negotiate with PALL a contract to perform a pilot effluent test at the District's wastewater treatment plant.

Public Forum: Commissioner Boyle opened the public hearing on the District's Water Use Efficiency Plan. Manager Lee Mellish reported that the hearing has been advertised in the newspaper. Lake Protection Manager BiJay Adams reviewed the overall plan and specifically reviewed the goals and measures that have been projected. Several comments regarding the goals were discussed with minor revisions in the language being suggested. At the conclusion of the public forum, Commissioner Boyle called for a motion to adopt

the plan as amended. Commissioner Steve Skipworth moved that the plan as amended be adopted. Motion was seconded and unanimously approved.

Commissioner Boyle called for an executive session at 8:00 p.m. for the purpose of discussing personnel issues. He indicated that the executive session would be about 15 minutes and that a decision would be made at the conclusion of the executive session.

Commissioner Boyle reopened the meeting at 8:15 p.m. It was moved, seconded and unanimously approved the across-the-board salary increase for staff at 5% for year 2008.

It was moved, seconded and unanimously approved the Budget as presented in December 2008.

Action Items:

Declaration of Surplus- It was moved, seconded and unanimously approved to declare surplus computer equipment and electrical/pumping equipment as outlined on the surplus list submitted.

Resolutions:

**Resolution 01-08-** It was moved, seconded and unanimously approved authorizing the Spokane County Treasurer to transfer the sum of \$150,012.07 from Operations Fund S01-01S to the Construction Fund S02-01S.

**Resolution 02-08-** It was moved, seconded and unanimously approved authorizing the Spokane County Treasurer to transfer the sum of \$6,000.00 from Operations Fund S01-01S to the Bond Fund S04-01S.

**Resolution 03-08-** It was moved, seconded and unanimously approved authorizing the Spokane County Treasurer to transfer the sum of \$6,490.56 from Operations Fund S01-01S to the Water Replacement Fund S06-01S.

**Resolution 04-08-** It was moved, seconded and unanimously approved authorizing the Spokane County Treasurer to transfer the sum of \$1,500.00 from Operations Fund S01-01S to the Garry Reservoir Fund S11-01S.

**Resolution 05-08-** It was moved, seconded and unanimously approved authorizing the Spokane County Treasurer to transfer the sum of \$1,000.00 from the Operations Fund S01-01S to the Lilac Repair Fund S12-01S.

**Resolution 06-08-** It was moved, seconded and unanimously approved authorizing the Spokane County Treasurer to transfer the sum of \$54,000.00 from Operations Fund S01-01S to the Plant Upgrade Fund S13-01S.

**Resolution 07-08-** It was moved, seconded and unanimously approved authorizing the Spokane County Treasurer to transfer the sum of \$7,500.00 from Operations Fund S01-01S to the IRA Fund S14-01S.

Commissioner Boyle adjourned the meeting at 8:30 p.m.

Liberty Lake Sewer and Water District

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Tom Agnew, President

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Frank L. Boyle, Commissioner

SEAL

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Steve Skipworth, Commissioner

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Lee Mellish, Manager